

**Bond Mill PTO  
Executive Board  
Meeting Minutes  
9/18/08**

**Present:** Kristen Ruiz, President; Howard Rosenberg, Vice President; Liz Dwyer, Treasurer; Mark Brackett, Recording Secretary; Anne Karpman, Corresponding Secretary; Justin FitzGerald; Pauline Belton; Elaine Oakes; Umbrenda Fisher; Kathleen Kennedy.

**Guests:** Dawn Bell; Linda Landau; Kim Jones; Christy Hyder; Debbie Collins; Gina Hendershot; Robin McCormick; Rhonda Whitley; Jen Hinkle; Monica Gribben.

Meeting called to order 5:00 pm

**Guest Reports:**

Dawn Bell - Playground Refurbishment Committee: A committee has been formed to refurbish the Bond Mill playground. Dawn Bell and Stephanie Brown are chairing the committee and to date have had two meetings with other members. Currently, the committee has identified 4 vendors of playground equipment and is awaiting financial estimates from them along with proposed plans.

**Actions:**

The committee will review the estimates and plan layouts from the vendors and implement a fundraising approach to meet the financial needs for refurbishment. Additionally, the committee is seeking a grant from the Lowes Toolbox Grant mechanism which may provide an additional 5K for the playground project.

Justin Fitzgerald mentioned that the donated piece of new playground equipment (a climbing wall) from the Kim family has been delivered to the school.

Dawn Bell will take a look at the equipment and obtain dimensions for consideration in the overall playground plans.

Kim Jones mentioned that there is a Coke points reward program that the school can enroll in order to purchase playground equipment – Kim Jones will enroll the school and forward the information to Dawn Bell.

To review potential overlap with carnival financial/material donators, the committee will meet with Lynda Landau, Carnival Committee chair, once a playground list has been generated.

Linda Landau - Book Fair: set up will be Wednesday, September 23<sup>rd</sup>; will need help for teardown/pack up on October 1<sup>st</sup>. We need to think about identifying a new Chair for next year. Family night is October 1<sup>st</sup> from 6:30 to 8:30 pm. Each teacher will get \$100 in books. Teachers will coordinate with the Media Center on book lists. This is a “no-profit fundraiser” - all proceeds will be in the form of free books.

Kim Jones - Box Tops: already have sent in \$500 worth. We have approximately 18,000 in Campbell’s points. We will also be adding Coke points this year.

Christy Hyder presented a proposal to purchase digital cameras for each grade level in order to capture activities and events occurring at the school within each grade on an ongoing basis. An item will be prepared for the PTO and Bulldog newsletters asking for donations of cameras and accessories, such as memory cards. Howard will investigate low cost cameras on the Internet.

### **Treasurer’s Report:**

Liz reported the following:

All funds received through 9/17/08 have been deposited. Data entered into Quicken and reconciled bank statement ending 8/29/08 was provided. (Copies of Quicken reconciliation reports submitted to President and Secretary at meeting.)

An update budget report was distributed.

Bank account balance at 8/29/08 statement was \$16,574.62.

New eScrip account for PTO has been set up.

Received Officer’s liability insurance policy confirmation.

Received our Sales and Use Tax license.

Need to audit prior years’ books.

### **President’s Report:**

Room parents’ meeting will be September 23<sup>rd</sup> 7:00pm in Media Center.

Spirit Wear sale will be in October. Kim Jones and Rhonda Whitley will co-chair.

A flyer for Dominoes Pizza Fundraiser will be forwarded to Fundraising Chair Liz Steenrod.

PTO's 501c3 form is complete – need to revise PTO BYLAWS with required Inclusion Clause.

A 40<sup>th</sup> anniversary of Bond Mill ES Committee needs to be formed. We will need a Chair and parents, teachers and former teachers and students. We may sell the engraved bricks.

We have identified and interviewed two (supplemental) Art teachers, Debbie Collins and Gary Irby, to work with the students on individual projects and class projects for sale at the Spring Meat Ball.

### **Principal's Report:**

Our new recycle bin is already full. Cindy Dollen will be the new Recycling Chair and point of contact.

The promised reward for our high MSA scores will take the form of a Block Party on 10/3 in the afternoon. Justin will be on the roof, possibly in an Elvis costume, dancing will ensue.

A Resource Fair will be hosted by the parent liaisons, Lucy Ertter and Rosa Pena, during the Book Fair Night and will include literature for school /function/activities that people can look at during book fair event.

Dad's Make A Difference Day will be on 10/13, Monday, Columbus Day (a day when some dad's will be off work and available to come to school – which will not be off.)

Fingerprinting night will be 10/23. Mentors are welcome.

The "Fall Festival" (formerly known as the popular Pagan holiday Halloween) will be celebrated on 10/30.

School Max training is ongoing. The system should be available to parents around January 2009.

### **Old Business:**

PTO Fall meeting and elections will be 10/23 immediately following the Fingerprinting – although the two are unrelated.

5:30 – PTO Executive Board

6:00 – Fingerprinting

7:00 – PTO General Meeting and Elections.

Amy Brennen is the Nominations Committee Chair. Nominees for Executive Board positions will be posted in the PTO Newsletter which is sent out on the Friday closest to the 15th of the month.

The PTO Directory Form has been translated into Spanish.

**New Business:**

Traffic Signs are needed to identify our school zone. Mrs. Kennedy has not received her paintball gun yet. Our fire lanes need to be repainted. Kristen will contact Tom Dernoga.

A PTO website will be established by Pat Coranado. Existing "PTA" links on the Bond Mill school website have been removed.

PTO Newsletter articles for the 10/17 edition will be due 10/10. Monica Gribben will get the future due dates.

University of Maryland Golf Class only had 4 students sign up. Justin will look into extending the deadline in order to get to the minimum required 10.

Action Items and assignments were reviewed.

Meeting adjourned: 6:58 pm.