

**Bond Mill PTO
Executive Board Meeting Minutes
10/07/09**

Present: Kristen Ruiz, President; Carolyn Vincent, Vice President; Dawn Bell, Treasurer Lisa Horsman, Corresponding Secretary; Joanne Olsufka, Recording Secretary; Justin Fitzgerald, Principal; Umbrenda Fisher, 4th grade teacher; Donna Albrecht, 3rd grade teacher; Debbie Teed, Membership Drive; Amy Brennan, Guest; Linda Landau, Guest; Karen Benefiel, Guest; Milton Horsman, Guest; Mary Jean Sokowlowski, Guest; Gina Hendershot, Guest; Michelle Kerr, Guest; Dawn Platt, Guest; Jen Hendershot, Guest; Crystal Tweedy, Guest; Shelia Griffin, Guest; Darlene Bunkley, Guest; Elaine Oaks, Guest

Meeting called to order at 6:00 pm

General Membership Reports:

Justin Fitzgerald: Justin requested that we move next month's meeting from 10/15/09 to 10/22/09. This was agreed upon.

PTO Board: The slate for the PTO Board was approved.

Budget: An audit was performed on our current books. We will meet again in two weeks to discuss the budget. In four weeks there will be a "town hall" type of meeting, where members can register to speak (2 minutes will be allotted to each speaker) and the budget will be voted in.

Quick Books Software: Request to vote to approve the purchase for accounting instead of using Quicken based on suggestion for the auditor. The annual cost of Quick Books is \$399

\$1,100 Cultural Arts Grant from Target: Discussed lowering the cultural arts budget by \$1,100 since we received this grant.

What are PTO funds spent on: A request was made to discuss how the PTO funds are spent. Suggestions were made for more money to go towards:

- Technology Program
- Art Program
- Classroom Supplies

Carnival Survey: We had 73 responses to the Carnival Survey out of 399 families (18%)

General PTO Survey: We had 35 responses to the General PTO survey out of 399 families (9%)

PTO Membership Update: 192 families have joined the PTO; Staff is at 40% membership, Umbrenda Fisher has envelopes to encourage the other 60% of the Staff to join. There are incentives for all of the class rooms to reach 100% membership. This information will be added to the PTO website.

PTO Support for Teachers: The PTO will give \$125 to each teacher in the school to spend on supplies. The teachers must turn in receipts and then they will be reimbursed up to \$125. Justin Fitzgerald will remind the teachers to turn in their receipts at the next staff meeting.

Meeting adjourned: 7:30pm

Submitted by:
Joanne Olsufka, Recording Secretary
October 14, 2009