

**Bond Mill PTO  
Executive Board Meeting Minutes  
1/21/10**

Meeting called to order at 6:05 p.m.

**Attendees**

Kristin Ruiz, President; Lisa Horsman, Corresponding Secretary; Justin Fitzgerald, Principal; Dawn Bell, Treasurer; Linda Landau, member; Joanne Olsufka, Recording Secretary; Mrs. Fisher, 4<sup>th</sup> Grade Teacher; Jen Hinkle, member

**Member Business**

**Carnival Update**

A list of room parents was requested as they are getting ready to go full speed ahead

Mary & Carolyn will be having a phone conversation with Good Times Amusement to finalize some things. They will need to get the \$1,300 deposit to them in a few days. The total bill currently is \$3,040. They are evaluating a couple of things on the invoice so it is not etched in stone yet.

Carolyn will be adding a ticker to the website to countdown to the carnival on 5/15/10.

She also plans on place the sponsors from last year for the month of February as a thank you for last year. We will probably need to send some correspondence to these sponsors to let them know this is being done & maybe it will encourage them to sponsor again this year.

They plan on having a meeting later this month with the carnival subcommittees.

**Write A Book Update**

160 books came in this year. Out of the 160 books, 23 were submitted by lower grades that were not required to write a book. (2) from Kindergarten (1) from 2<sup>nd</sup> Grade (20) from 3<sup>rd</sup> Grade. Roughly 50 out of the 160 books did not qualify for judging. The rest of the books are currently being judged. The deadline for all of the books to be judged by was pushed back to 2/29/10.

**Treasurer's Report**

All funds received through 1/21/10 have been deposited.

Electronic reconciled bank account balance to date is: \$43,510.68

A fourth meeting with the volunteer auditor, Lesley Brinton, CPA, is planned for February 5, 2010. Quicken data transfer to Quick Books is complete, reconciled, and being quality assured. Standardized reporting is being developed and should be available for the February meeting. Federal, State, and Sales taxes will be completed and submitted.

The PTO received 3 fundraising check recently:

Chuck E. Cheese - \$388.58

Chik-Fil-A - \$426.00

Box Tops - \$925.10 (given directly to the school)

The money raised from box tops was spent on the following items:

Toilet paper wax for floors; pencil sharpeners; honor roll certificates; end of year props for staff; Deer Park water; Special Education folders

## **President's Report**

The Mindcore fundraiser has been put on hold until next year. The Student Council wanted to have a Fundraiser for Haiti instead. The students will be rewarded with a Movie day on the 29<sup>th</sup>. The PTO will buy the popcorn & prizes for Movie day

Kristen is working on the PTO newsletter to be sent home on 2/11/10

Chair positions & the Board for 2010-2011 – Kristin will put together a list of who will not be coming back next year.

Volunteer Dinner update – Lisa is working on securing a date & facility for the volunteer dinner

Bus Driver gifts – Lisa purchased & delivered holiday gifts to all of the bus drivers

At the meeting in December many members wanted to spend some of the excess money that in the PTO account this year. We need to come up with some ideas of what the money should be spent on. Kristen asked Justin to discuss this with his staff to see if there is anything that they need that would benefit the students.

Kristen wanted to thank several people for all of their hard work. These thank you's went out to: Mary Jean Sokolowski; Kim Jones; Liz Stenrod; Liz Dwyer; Debbie Hoover; Erin Fleming; and Lisa Horsman.

## **Principal's Report**

There is a paper shortage at Bond Mill. If anyone would like to donate paper it would greatly be appreciated.

NASA Lunar Night has been scheduled for 2/17/10 – fliers will be sent home with additional information

Recycling Bins - We are going back to Abbitibi!

Spirit Week will be held the week before the MSA. The student council has planned:

- Monday 3/1 – Pajama Day
- Tuesday 3/2 – Inside Out Day
- Wednesday 3/3 – Crazy Hair Day
- Thursday 3/4 – Twin Day
- Friday 3/5 - MSA Dance Party

MSA testing days will be on March 9, 10, 16 & 17<sup>th</sup>

If the students work hard during the MSA testing, they will be rewarded with a Movie day

Bond Mill is now a certified Healthy School. Justin will be sending additional information home regarding this.

## **Old Business**

The PTO Student Directory is still being worked on. Joanne & Carolyn are putting together a flier to send home with each student to make sure we have correct information in the PTO website. Since the software is new this year & the information was pulled into the software from various spreadsheets we would like to make sure it is accurate before the directory is printed out.

## **New Business**

Art Auction – we discussed holding a Health Expo in combination with a fun walk this year in lieu of having an art auction. Artwork can be displayed at the expo. We also discussed having a contest where the winner’s artwork would be used as the design of the t-shirts that would be given to participants in the fun walk. The t-shirts could also be sold at the health expo for those who did not participate in the fun walk. This would all tie in with Bond Mill being a certified Healthy School.

Webinars – Carolyn is planning on having 3 webinars.

- One will be for those interested in posting items to the website and calendar.
- One will be more for the Member Directory and Membership Chairs.
- One will show the board how to use the PTO manager software before we open it up to the PTO members

PTO Newsletter – scheduled to go out on 2/11/10. Submissions are due by 2/4/10

Website – we need to find someone to take over managing the PTO website for next year, when Carolyn will be moving on to Middle School with her son.

Meeting was adjourned at 8:00 p.m.

Submitted by: Joanne Olsufka, Recording Secretary  
February 6, 2010